

Classroom Training



Report Writing Essentials

A two day interactive, immersive course designed to teach business users how to write their own reports using Data Access Studio.

Labs

Labs are one on one Report Writing sessions scheduled in two hour blocks, beginning at 8am and ending at 5pm.

Skills Learned

Finding JDE Data	Advanced Calculations
Hide/Show Columns	Join Tables
Using Calculations	Table Look-ups
Filtering Data	Income Statements
Creating Parameters	Balance Sheets
Totals and Summaries	Adding Presentations
BI Trending	Report Distribution

Course Logistics

Classes are divided between lecture and hands on exercises.

Classes are provided by subject area; Human Resources, Finance, or Materials Management.

We do not recommend mixing subject areas.

Up to 12 students per class.

Classes are taught using customers data.

Each student will need their own workstation with access to Data Access Studio.