

Program Description

This program covers the core concepts of Data Access Studio (DAS) report development. Topics include navigating DAS, finding and connecting to data, creating and formatting real-time, read-only JDE reports, building parameters, grouping and summaries, and an introduction to advanced calculations. Participants gain the hands-on skills needed to build, format, and publish reports with confidence.

COURSE DETAILS

Duration: 1 day

Prerequisites: None

Field of Study: Computer Software & Applications

Advanced Preparation: None

Program Level: Basic

Group Live

CPE Credits: 6.5

- Custom Virtual Instructor-Led
- In-Person Group Instructor-Led

Audience

This course is designed for new DAS users to learn basic navigation and report development.

Learning Objectives

Upon successful completion of this course, you will have the ability to:

- Navigate Data Access Studio (DAS)
- Create real-time read-only JDE reports
- Format and export reports
- Leverage calculations

Ready to schedule a class?

Contact your Reports Now Account Manager or fill out the [interest form](#) on our website. For questions, email sales@reportsnow.com

Attendance & Completion

To obtain CPE credit, participants must attend at least 90% of the instructional time. Attendance is tracked via sign-in records (in-person) or login reports (virtual). Polling questions are administered throughout, and participants must respond to at least 75% of them to receive credit.

Cancellations, Refunds and Complaints

Reports Now's cancellation and refund policy appears on the Product Schedule executed by your company regarding the specific classes offered. Participants may submit complaints via email at sales@reportsnow.com or through our website at www.reportsnow.com/about-us/contact-us/.

Basics Agenda

1. Getting Started
2. Finding Data
3. Navigating & Basic Design
4. Sorting & Filtering
5. Viewing & Publishing
6. Creating Parameters
7. Grouping & Summaries
8. Formatting & Exporting
9. Intro to Advanced Calculations

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